

Sage Academy Remote Learning Attendance Policy

Executive Orders 2020-41 and 2020-44 issued by Arizona Governor Ducey establish ALL elementary students are expected to attend and participate in school **daily** and that schools must offer 180 days of instruction for the school year 2020-21.

To comply with state guidelines, all Sage students will be required to log in to their Google Classroom and/or Edgenuity student account each day, Monday through Friday, to be counted present for attendance recording purposes. Students may log in to Edgenuity from 12am to 11:59pm each day. Attendance will be documented from students logging in daily and participating in the learning experiences designed by our teachers. Students need to log in to Edgenuity at least once each day. Teachers will take attendance during every live/synchronous learning session in Google Classroom. Students are expected to participate in all synchronous and asynchronous learning experiences.

State law requires that parents or guardians authorize their child's absences and notify the school at the time of or in advance of any absence. (A.R.S. § 15-901) If the school does not hear from parents, the absence will be marked as "Unexcused." Parents or guardians will have 24 hours to dispute their students' absence by providing written or verbal notice of excuse. Students with ten days of unexcused absences in a row will be withdrawn from school. All notifications regarding students' attendance must be submitted to front office **NOT** the students' teacher.

Parents/guardians: Please contact the register at your child's school via phone or email at:

attendance@sage-academy.org

602.485.3402

In the event parents or guardians do not contact the school's registrar by 12:00 PM, students' absences will be coded as an "Unexcused." School notification of "Unexcused" absences will take place daily at 3PM.

At Sage, we understand the challenges inherent in home-based remote learning and parent work schedules. Therefore, students who log in between 3 p.m. and 11:59 p.m. will be considered present, and their unexcused absence will be adjusted at the end of the week. We recommend parents review, the schedules communicated by their child's teacher for information on regularly occurring live (synchronous) and recorded (asynchronous) lessons and all Edgenuity assignments. Doing so will help facilitate their child's learning experience.

We look forward to the ongoing partnerships with our Sage families as together we promote student academic growth through virtual education.